



National LGPS Frameworks

By LGPS Funds, for LGPS Funds

Joining instructions for the National LGPS Transition Management and Implementation Services

Please complete **either Option 1 or Option 2** below, then return this form to:



**The Norfolk Pension Fund, (National LGPS Frameworks),
4th Floor Lawrence House, 5 St Andrews Hill, Norwich, NR2 1AD**



NationalLGPSFrameworks@norfolk.gov.uk

Option 1: I would like to see the User Manual, Terms and Conditions and Supplier Catalogues before I go any further.

I am interested in:

Lot 1 - Transition Management and Implementation

Lot 2 - Transition Execution Services

Lot 3 - Transition Management Advisory Services

All Lots

Before we send you this commercially sensitive information, we need a confidentiality statement from you.

This is attached as **Appendix 2** to these Joining instructions. Once we receive this we can forward the framework documentation to you.

Please send the details to *(name)*.....

Email address..... Tel:.....

I have enclosed a signed copy of the confidentiality statement (Appendix 2)

Option 2: I would like to use the framework.

I am interested in:

Lot 1 - Transition Management and Implementation

Lot 2 - Transition Execution Services

Lot 3 - Transition Management Advisory Services

All Lots

Please send me 2 copies of the Members Agreement to sign

I have enclosed a signed copy of the confidentiality statement

Or

I have previously signed a copy of the confidentiality statement

Please send the Members Agreement and framework details to:

Organisation name.....

Officer name.....

Address

.....

Email address..... Tel:

Please send the invoice for the Joiners Fee to:

(Officer name).....

Organisation name.....

Invoice address.....

.....

Email address.....

Preferred payment method e.g. CHAPS, BACS, Cash, Debit card etc.

.....

Is a Purchase Order number required: **Yes / No**

If **Yes**, please provide the Purchase Order number.....